

## LICENSING COMPLIANCE AND ENFORCEMENT POLICY STATEMENT

(Report by Head of Democratic and Central Services)

### 1 Introduction

- 1.1 At the last meeting of the Licensing and Protection Panel, a report was submitted on the Council's enforcement policies and the need for these to be reviewed in the light of the Regulatory Enforcement and Sanctions Act 2008.
- 1.2 The existing licensing enforcement policy has therefore been updated to have regard to the Act and the new Regulators Compliance Code.

### 2 New Policy

- 2.1 A new draft licensing compliance and enforcement policy statement is attached for the functions referred to in Annex A of the statement. As this applies to licensing functions that are the responsibility of both the Licensing and Protection Panel and the Licensing Committee, the statement will need to be approved by both bodies.
- 2.2 Good practice requires licence holders to be consulted on the new policy statement before it is adopted. Rather than circulate this to all licence holders, the draft will be advertised on the Council's website and copies sent to responsible authorities within the meaning of the licensing and gambling legislation and trade organisations and associations where such exist.

### 3 Recommendations

- 3.1 Members' comments on the draft are invited, subject to which it is

#### RECOMMENDED

- (a) that the Panel/Committee approve the attached draft licensing compliance and enforcement policy statement;
- (b) that the statement be made available for the purposes of consultation;  
and
- (c) that the Head of Democratic and Central Services be authorised to amend the draft in the light of any comments received and adopt the statement, after consultation with the Chairman and Vice Chairman.

**Background Papers**

Report on Enforcement Policies submitted to Licensing and Protection Panel meeting  
in October 2009  
Regulators Compliance Code  
The Enforcement Concordat – first issued in 1998 by the Cabinet Office

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